

# Gujarat Technological University

No: GTU/Exam form/Sem4Reg/S-18/MPH-2586/1580

Date: 15/03/2018

## Instructions for filling up the exam forms of M. Pharm (Sem 4) Regular Summer 18 Exam

Instructions for submitting Examination forms of M. Pharm (Sem 4) Regular Students, at GTU are as under:

- (1) Please download the .pdf file of Exam forms of M. Pharm (Sem 4) from respective institute's admin panel.
- (2) Print the exam forms in good quality paper and as per the format of GTU so that the BARCODE can be readable.
- (3) Please verify UFM of the students as per the GTU rules. If as per the UFM punishment student is not eligible for current exam then do not send exam form of such student to GTU.
- (4) If as per the detention rules, student is not eligible for current exam then do not send exam form of such student to GTU.
- (5) Please verify subject codes of the students, if any mismatch or doubt found then immediately inform to GTU on mphcall@gtu.edu.in till 16/03/2018.
- (6) If there is any mismatch found in mid/internal component in the exam form of the student then the institute will have to inform about the same to GTU on mphcall@gtu.edu.in till 16/03/2018.
- (7) After filling the exam forms, Institute has to gun the exam forms using barcode reader within time schedule.
- (8) After gunning all the exam forms send scan copy of single challan with challan no. on mphcall@gtu.edu.in within time schedule. For payment do the online payment through State Bank of India. See guideline:  
<http://www.gtu.ac.in/ImpCircular/SBIPayment%20Instructions.pdf>
- (9) There is no need to send the hard copies of exam forms to GTU. Keep hard copies of exam forms at institute till the declaration of all rechecking/reassessment results of M. Pharm. Summer 2018 exams.
- (10) Demand Draft/Cheque will not be accepted.
- (11) For any assistance institute can call on 079-23267553 or 9909924137 or 9909961894

### Schedule

Sr.	Description	Date
1.	Dates for students to fill the exam forms in respective institute.	15-03-2018 to 19-03-2018
2.	Dates for colleges to Gun the exam forms	15-03-2018 to 19-03-2018
3.	Date for colleges to send scan copy of fee payment challan to GTU	20-03-2018
4.	Dates for the Students to fill the exam form with Penalty*	21-03-2018 to 22-03-2018
5.	Dates for the colleges to Gun exam form with penalty*	23-03-2018

\* Penalty would be Rs 100/- per student.

-s/d-

I/c Controller of Examinations